



## CHARITABLE CONTRIBUTIONS GUIDELINES

Alphia, and its family of companies, strives to improve the lives of the people and pets in our communities. While many worthy and charitable causes exist, our specific focus in corporate charitable giving is targeted partnerships aligned to our specific corporate mission. The guidelines and targeted areas of focus below qualify for review and consideration of charitable support:

- Child hunger or homelessness
- Pet hunger or homelessness
- Organizations dedicated to improving the lives of people and animals living in Alphia communities.

In addition to volunteer resources, there are instances in which support is provided in the form of monetary gifts, gift cards, and gifts in-kind. Significant partnership projects and capital requests are by invitation only. Requests from individuals, families, and other sources will not be accepted.

Support requests are reviewed to ensure alignment with community goals and our corporate giving priorities.

To be considered, the requesting organization must:

- Be a 501(c)(3) public nonprofit charity or a state/government accredited school.
- Serve areas in which we have offices or plant facilities (Hilmar, CA; Baxter Springs, KS; Bern, KS; Lawrence, KS; Pawnee City, NE; Hazleton, PA; Brownwood, TX; Clearfield, UT; Ogden, UT; Woodland, WA).

### SUPPORT RESTRICTIONS

Alphia does not provide grants to:

- Organizations that are not 501(c)(3) public charities.
- Political candidates, committees, organizations or causes.
- Individuals.
- Athletes, athletic groups, sporting events or tournaments of any kind.
- Fraternal, labor, or social organizations.
- Churches, religious schools, or religious sectarian organizations, except for those that have an outreach program that benefits the whole community.
- Non-academic educational activities such as sporting teams, proms, graduations, etc.
- Individual K-12 schools and public service agencies such as police and fire departments.
- Organizations that spend more than 20% of their revenue on overhead and fundraising costs.
- Organizations that discriminate based on age, race, creed, gender, sexual orientation, ethnicity, national origin, disability, or any other characteristic protected by law.

### HOW TO SUBMIT A CONTRIBUTION REQUEST

Grant requests approved for funding should be submitted using [this form](#). To apply for a grant, you will need the following:

- Nonprofit contact name, title, address, phone number, email address
- Brief history of the organization, mission statement, goals, and objectives
- Type and scope of services offered, and the geographical area served
- Amount requested
- Specific details as to how requested funds would be used
- Demographic/Community impact
- Alphia employee sponsor, if applicable (name and phone number)
- Digital copy of the organization's 501(c)(3)

All support is subject to approval and funding availability approval, as well as resource availability.